

## Waterlooville Baptist Church Consent to Process Personal Information

As you are aware the data law has changed, they are calling this the GDPR (General Data Protection Regulation). We need your help. We do not share your information with any other party and ensure all details are kept secure both in electrical and physical form.

The main changes within GDPR concern making access to information for individual's easier and ensuring organisations are more transparent with information they hold.

A few key points regarding the GDPR law change are:

- *Individuals have the right to be informed about the collection and use of their personal data.*
- *Individuals have the right to access their personal data.*
- *GDPR includes a right for individuals to have inaccurate personal data rectified, or completed if it is incomplete.*
- *GDPR introduces a right for individuals to have personal data erased. Also known as "the right to be forgotten".*

WBC holds the following Personal Information about people:

- Church Directory.
- Membership List.
- Weekly Newsletter.
- Church and Deacons Minutes
- List of Office Holders and Organisation Leaders.
- Attendance Registers for groups including: Names, Addresses and Email address.
- Pastoral Information on Health Status and concerns.
- Email distribution lists.
- Financial information related to giving to WBC, payments by WBC and for claiming Gift Aid.
- DBS Information both in preparation to submit, final response and ongoing registration.

We need the appropriate sections of below form completed signed and returned by 30<sup>th</sup> June 2018 or all of the data from the list above that we hold on you will have to be deleted.

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I \_\_\_\_\_ (Insert Name) give permission to Waterlooville Baptist Church to process personal information, including sensitive, about me in line with the Church Data Privacy Policy in perpetuity or until I withdraw my permission in writing to the Church Secretary.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

I \_\_\_\_\_ (Insert Name) give permission to Waterlooville Baptist Church to process personal information, including sensitive, about my child(ren) \_\_\_\_\_ (Insert Child's name) in line with the Church Data Privacy Policy in perpetuity or until I withdraw my permission in writing to the Church Secretary.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_